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Dzongkhag Administration Haa



DAH/Health-21 /2018-2019/ 22

Date: 2/09/2018

Invitation for Quotation (IFO)

To
The M/S.....

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Subject: Annual Quotation of Haa Hospital Canteen

Dear Sir/Madam,

You are invited to submit your price bid for the Haa Hospital canteen fro the financial year 2018-2019.

1. The bidder(s) may quote for the hospital canteen rent . Lowest rent shall be evaluated and contract awarded separately to the firm(s) offering the lowest evaluated price for the hospital canteen.

Sl. No.	Particulars	Rate per month	Remarks
1	One store building with three bed rooms, one sitting room with kitchen and toilet.		Located between hospital and new Dzongkhag Administration block

Your quotation in the required format should be addressed and submitted to:

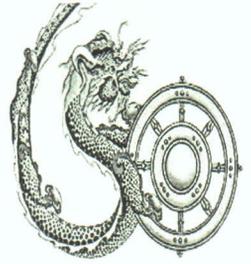
The Dzongkhag Health Officer
Dzongkhag Administration,
Haa.



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Dzongkhag Administration Haa



2. The quotation should be submitted as per the following instructions and in accordance with the attached Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.

a) PRICE: all prices shall be quoted in Ngultrum. The quoted price shall be inclusive of all related costs including taxes, duties and other levies to the final place of delivery. The minimum quoted rate per month must be Nu. 10000/ (ten thousand) only.

b) EVALUATION OF QUOTATION: offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their quoted prices. In evaluating the quotations, the purchaser will determine for each quotation the evaluated price by adjusting the priced quotation by making any correction for any arithmetical errors as follows;

(i) Where there is a discrepancy between amounts in figures and in words, the amount in words will govern;

(ii) where there is discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern unless in the opinion of the Employer there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted shall govern, and the unit rate shall be corrected.

c) AWARD OF PURCHASE ORDER: the award will be made to the bidder who is offering the lowest evaluated price that meets the specifications. The successful bidder will sign a contract as per attached form of contract and terms and conditions of supply.

3. Further information can be obtained from Dzongkhag Health Sector.



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Dzongkhag Administration Haa



Documents required to be submitted as part of the Quotation

The original of quotation submitted by the supplier shall comprise the following:

- (a) A duly completed and signed priced quotation as per the Schedule of Items and the Priced Quotation.
 - (b) A copy of trade license
 - (c) A copy of text clearance certificate.
4. The awarded firm have to furnish security deposit of Nu.20, 000/- in the form of bank, Cash warranty in favours of Dasho Dzongag, Haa which shall be returned after the completion of warranty period.
 5. Alcohol and tobacco products are not allow to sell in the hospital canteen.
 6. Minimum rent is fixed at Nu 10000/- (ten thousand) per month.
 7. Pay the rent directly in the name of Kargoen Lhakhang.
 8. Price fixation of fooding and other items shall be done during the signing of contract agreement.
 9. The contract agreement valid for only one financial year 2018-2019.
 10. No compliance with above terms and conditions shall be liable for forfeiture of security deposit.

(Samten)

DHO

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1. Name of Bidder:
2. Seal and Signature:
3. Contact No.: