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Dzongkhag Administration, Haa  
Royal Government of Bhutan  
Haa



DAH/HR-02/2018-2019/2296

1st November 2018

The Marketing Executive,  
Bhutan Broadcasting Services Corporation,  
Thimphu.

**Sub: "Vacancy Announcement"**

Sir,

Kindly find enclosed herewith the vacancy announcement of this Dzongkhag Administration for broadcasting during the evening news both in Dzongkha and English.

Therefore, we would be grateful if you could kindly do the broad casting with effect from 1<sup>st</sup>- 5<sup>th</sup> November 2018 and the bill may be forwarded to undersign for settlement.

Thanking you

Yours Sincerely,

(Phurba Wangdi)  
DZONGRAB GOM

# Vacancy Announcement.

The Dzongkhag Administration is pleased to announce the following vacancy:

No	Post	No of Post	Position Level	Eligibility criteria(age)	Place of Posting	Qualification
1	ECCD facilitator	4	S5A	18 years-not more than 40 years.	Jyenkana PS, Yanthang	Class-XII pass
2	Dispatcher (Contract)	1	O4A	18 years-not more than 40 years.	Dungkhag Administraton, Sangbaykha	CI-X pass.
3	Driver (Contract)	1	O4A	18 years-not more than 40 years.	Gewog Administration, Gadkiling	CI-VIII pass with Driving certificate
4	Caretaker	4	ES	18 years-not more than 50 years.	Dzongkhag and Katsho LSS schools	NA

Interested candidate fulfilling the above eligibility criteria shall submit the following documents to the Dzongkhag HR Office. The short-listed candidate will be informed through telephone and a copy of the list will be available on the Dzongkhag General Notice Board and in the Dzongkhag Website with the date of interview and venue for selection.

- ✓ Duly filled RCSC Employment application form.
- ✓ Attested copies of all the academic transcript for the post of Driver, ECCD Facilitator and Dispatcher (CI-X, CL-XII)
- ✓ Attested copies of training certificate(Driver).
- ✓ Attested copies of Bhutanese citizenship ID card.
- ✓ Valid Security Clearance certificate approved on line at least valid till 1<sup>st</sup> December, 2018.
- ✓ Attested copy of Medical certificate issued by an RGoB physician at least valid till 1<sup>st</sup> December 2018. (issued within last six months).
- ✓ Letter of no objection from employer if employed.

The last date to submit the document is on or before 13<sup>th</sup> November, 2018.

For further information, contact the HRO at 17954317/375391 or visit the Dzongkhag website at [www.haa.gov.bt](http://www.haa.gov.bt).

  
 Sr Dzongrab  
 Dzongkhag Administration