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Royal Government of Bhutan
Dzongkhag Administration
Haa



DAH/HR(02)2021-2022/ 3283

Date :07.02.2022

The Marketing Executive,
Bhutan Broadcasting Service
Thimphu.

Sub:- Vacancy Announcement

Sir,

Enclosed please find herewith the vacancy announcement of this Dzongkhag for broadcasting during the evening news in Dzongkha for 2 days.

Therefore, we would be grateful if you could kindly do the broadcasting with immediate effect and bill for the same may be submitted to this Dzongkhag for settlement.

Yours sincerely,

(Karma Chopel)
HR Officer

Cc:-

1. The Asst. Finance Officer, DAH
2. Office copy



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Dzongkhag Administration
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DAH/HR(02)2021-2022/ 3282

Dated: 7.2.2022

VACANCY ANNOUNCEMENT

The Dzongkhag Administration, Haa is pleased to announce the following vacancies as detailed below:-

SINo	Position Title	PT/PL	No of Slots	Qualification	Placement
1.	Warden (contract)	S5-A	1 No	Class XII	Chundu Armed Force Public School
2.	Matron (contract)	S5-A	1 No	Class XII	Gongzim Ugyen Dorji Central School
3.	Cook (contract)	GSP	4 Nos	N/A	Tshaphel LSS & Chundu AFPS
4.	Sweeper (contract)	ESP	1 No	N/A	Tshaphel LSS
5.	Bus Driver (contract)	O4-A	1 no	Classes VIII pass with Trg. certificate & PD License	Chundu Armed Force Public School
6.	Driver, Contract	O4-A	1 no	Classes VIII pass with Trg Certificate & Med Driving licence	Dzongkhag Administration, Haa
6.	Ward Girl (contract)	GSP	1 No	Class VIII passed	Haa Hospital

Interested candidates fulfilling the above eligibility criteria shall submit the following documents to the Dzongkhag HR Office. The short-listed candidate will be informed through telephone and a copy of the list will be also be available on the Dzongkhag Notice Board and in the Dzongkhag Website with the date of interview and venue for selection.

Documents Required :

- Civil Service Employment application form
- Copies of the academic transcript and certificates
- Copy of relevant training certificates
- Valid Medical Fitness Certificate
- No objection certificate from employer if employed
- Valid Security Clearance certificate
- Copy of Valid Citizenship Identity Card
- Merit Certificate (if any)
- Last date to submit the documents is on or **before 23.2.2022**, Time 5.00 PM
- Submission of Documents beyond the stipulated deadline and time will not be entertained
- Candidates shall produce original documents to the recruitment committee at the time of interview for verification.

The application can be also mailed in karmachophel@haa.gov.bt . For further information, contact the HR Section at 08-375305 or 08-375164